

## GDPR Privacy Notice

Clearone, Inc. collects data to operate effectively and provide better quality experiences. Below, you will find a list of our products, services, and processes that gather personal data, our purpose and legal basis for processing that information, who we share that information with, and how long we hold that information.

### How Clearone, Inc. uses Personal Data:

#### Product, Service, or Process

<b>Description of Product, Service, or Process</b>	Clearone Website/Login Portal
<b>Categories of Personal Data</b>	Identifying Information Tracking Data Personal History Data Social and Contact Information
<b>Category of Data Subjects</b>	The personal information is collected from users of Clearone's websites and conferencing, collaboration, and streaming solutions.
<b>Purpose of Processing</b>	Clearone uses the personal information to maintain and improve its websites; provide conferencing, collaboration, and streaming services; derive insights, personalize the customer's experience; and troubleshoot issues.
<b>Legal Basis for Processing</b>	The organization received consent to handle the personal information. The organization has a legitimate business interest in handling the information.
<b>Automated Processing or Profiling</b>	Automated processing does not occur.
<b>If Automated Processing is Used, Methods and Logic</b>	
<b>Decisions with a Legal Effect that Use Automated Processing</b>	
<b>Categories of Recipients who Receive this Personal Data</b>	Clearone may share the personal information with its subsidiaries, affiliates, cloud storage providers, marketing partners, website operators, and internet service providers.
<b>Whether the Personal Data is Transferred Outside</b>	The personal information is transferred to the USA.

**of the European Economic Area**

**Retention Period**

Clearone retains the personal information for as long as necessary to accomplish the purposes described above.

**Description of Product, Service, or Process**

Processing of employment data at Clearone, Spain

**Categories of Personal Data**

Identifying Information  
Social and Contact Information  
Personal History Data  
Financial Data  
Physical Characteristics

**Category of Data Subjects**

The personal information is collected from Clearone's employees residing in the European Union.

**Purpose of Processing**

The personal information is collected to provide compensation and benefits to its employees, monitor and evaluate employee performance, and comply with laws and regulations.

**Legal Basis for Processing**

The organization received consent to handle the personal information.  
The organization has a legal obligation to handle the personal information.  
The organization has a legitimate business interest in handling the information.  
The organization is under contract to handle the personal information.

**Automated Processing or Profiling**

Automated processing does not occur.

**If Automated Processing is Used, Methods and Logic**

**Decisions with a Legal Effect that Use Automated Processing**

**Categories of Recipients who Receive this Personal Data**

Clearone may share the personal information with its subsidiaries, affiliates, payroll processors, cloud storage providers, employment benefits providers, and government entities.

**Whether the Personal Data is Transferred Outside of the European Economic Area**

The personal information may be transferred to the USA.

**Retention Period** Clearone retains the personal information for six years or as long as necessary to accomplish the purposes described above.

**Description of Product, Service, or Process** Conferencing, collaboration, and streaming services.

**Categories of Personal Data** Tracking Data  
Identifying Information  
Opinions, Beliefs, or Personal Preferences  
Social and Contact Information

**Category of Data Subjects** The commercial information is collected from users of Clearone's conferencing, collaboration, and streaming solutions.

**Purpose of Processing** Clearone uses the personal information to respond to consumer requests, personalize the customer's experience, provide information about products and services, administer promotional activities, provide product upgrades and updates, and create and derive insights.

**Legal Basis for Processing** The organization received consent to handle the personal information.  
The organization has a legitimate business interest in handling the information.  
The organization is under contract to handle the personal information.

**Automated Processing or Profiling** Automated processing does not occur.

**If Automated Processing is Used, Methods and Logic Decisions with a Legal Effect that Use Automated Processing**

**Categories of Recipients who Receive this Personal Data** Clearone may share the personal information with its subsidiaries, affiliates, cloud storage providers, marketing partners, website operators, payment processors, merchant service providers, and internet service providers.

**Whether the Personal Data is Transferred Outside of the European Economic Area** The personal information is transferred to the USA.

**Retention Period** Clearone retains the personal information for as long as necessary to accomplish the purposes described above.

**Your rights with regard to the data we collect:**

As a Data Subject in the European Economic Area, you have the right to request, access, rectify, erase, and restrict how we process your Personal Data. These rights include the ability to review the Personal Data we have in our Information and Communications systems concerning you, the ability to make any corrections to that Personal Data, the ability to be informed of who that data may have been shared with, the ability to request that we erase all of our Personal Data, and the ability to restrict how we Process your Personal Data.

We are required to respond to any of your requests to exercise these above Data Subject rights within 30 days. Should we be unable to comply within 30 days, we will contact you anyway and let you know of any delay.

### **Exercising Your Rights:**

If you want to exercise your rights, you may contact us or our privacy point of contact at:

#### **Organization**

Clearone, Inc.  
Address: 5225 Wiley Post Way # 500, Salt Lake City, UT 84116  
Phone: 1-(801) 975-7200  
Email: [privacy@clearone.com](mailto:privacy@clearone.com)

#### **Privacy Point of Contact**

Derek Graham  
Address: 5225 Wiley Post Way # 500, Salt Lake City, UT 84116  
Phone: 1-(801) 975-7200  
Email: [privacy@clearone.com](mailto:privacy@clearone.com)

### **Withdraw Consent:**

If our legal basis for processing information your information is based on your consent, you may withdraw your consent at any time by contacting Derek Graham at the contact information above and informing him/her that you withdraw your consent.

### **Contacting Supervisory Authorities:**

If you would like to lodge a complaint against us, you may contact your local supervisory authority. If you have trouble locating a supervisory authority, please contact Derek Graham above and they will help you contact a supervisory authority.

### **Changes to our privacy statement**

We keep this privacy statement under regular review and will place any updates on our website. Paper copies of the privacy statement may also be obtained by contacting Derek Graham at the information above and requesting a paper copy.

This privacy statement was last updated on 02/13/2020.