ClearOne®

MAX™ IP Response Point™

USERS MANUAL

TECHNICAL SUPPORT

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DOCUMENT TITLE

MAX™ IP RESPONSE POINT™
Users Manual

UNPACK AND SETUP

Unpacking information and setup instructions for your MAX IP Response Point product are found in the Quick Start Guide and Administrator's Guide.

KEYPAD FUNCTIONS

| Button	Name	Function
	Hook	• Press to answer an incoming call. • Press to activate the phone and receive a dial-tone. • Press again to disconnect an active call. • While on a second line, press this button to disconnect the call (for example: when listening to voicemail or a getting a busy signal during a 3-way call).
	Response Point	Press to access the Response Point directory Automated Receptionist.
	Redial	• Press once to dial the last number called. • Press and hold for two seconds to enter Program mode.
	Conference	• Press once during a call to place the first line on hold and receive a dial tone for a second line. • Press again after the second call answers to connect a 3-way call.
	Hold	• Places the active call on hold. If you are not on a 3-way call, press to toggle between lines. • If pressed during a 3-way call, both lines are placed on hold. A second press releases all the active line(s).
	Delete	• Press once to delete the last digit entered. • Press and hold to clear all digits. • Press to exit Program mode.
	Volume up Volume down	• Adjusts volume while on a call. • When not on a call, pressing these buttons will adjust ringer volume.
	Mute	• Press once to mute the microphones during a call. Press again to unmute. • If the phone is ringing, press once to mute the ringer for the inbound call.

FEATURES

The MAX IP™ Response Point™ is an audio conferencing solution for your Response Point system. Unpack, plug-in

and set up your phone using the Configure Phone Wizard in the Response Point Administrator's Guide.

THE LCD DISPLAY

The LCD display acts as a legend for the various modes, codes and functions of the device. Each function is covered in this manual or the Administrator's Guide.
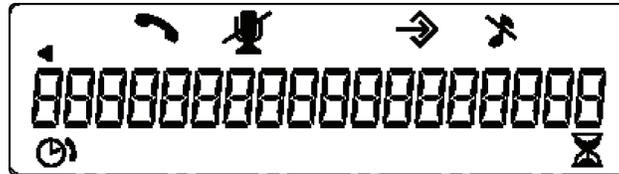
USING THE PHONE

Make a Call

1. Press the ⬭℗ key to activate the phone. You will hear a chime or spoken prompt.

2. Speaking clearly, say the name of the person in your Contact List you wish to call.

OR

1. Press the ⬭ key to activate the phone. You will hear a dial tone.

2. Dial the number as you would on a standard phone. The number appears on the LCD screen.

    You can also pre-dial the number while in Standby mode and press the ⬭ key to connect the call.

    To add a pause to the number you are pre-dialing, press and hold the pound (#) key.

Answer a Call

- When there is an incoming call, the following will occur:

1. The phone will ring (unless the ringer is turned off).

2. The phone's 3 LEDs will flash.

3. The phone icon on the LCD screen will flash.

- To answer press the ⬭ key.

End a Call

Press the ⬭ key.

Turn the Ringer On/Off

Press and hold the "*" key until the Ringer Off icon appears on the LCD display.

Adjust Ringer Volume

1. While the phone is ringing, press ◀)) or ◀) .

2. While the phone is inactive, press ◀)) or ◀) . The ringer melody will play once at the new level.

Dial an Internal Call

To dial an internal company extension using voice dialing:

1. Press the button on the phone.

2. Say the name of a person in your directory (e.g. "Denise Smith"). You can also speak the name of a specific location or department, such as "kitchen" or "accounts payable," as long as those extensions are listed in the directory.
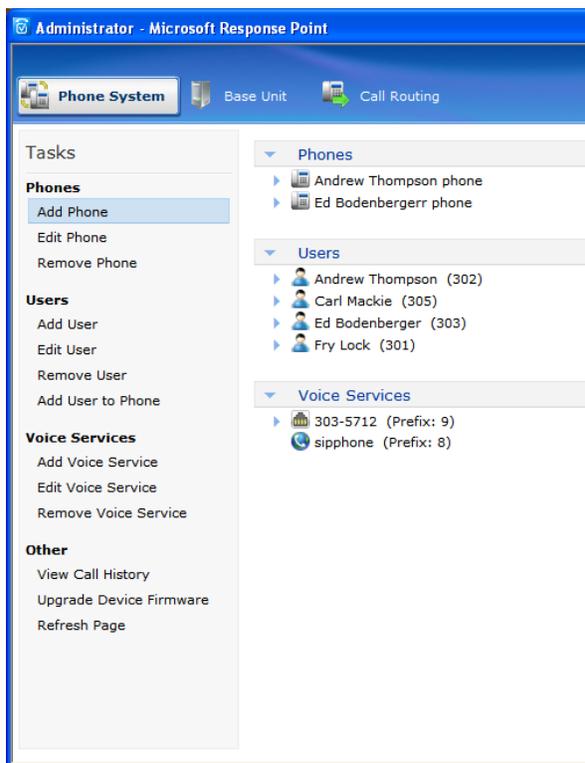
To dial a call manually (using the keypad:)

1. Dial the extension number (optionally, followed by "#") of the co-worker or department you wish to contact.
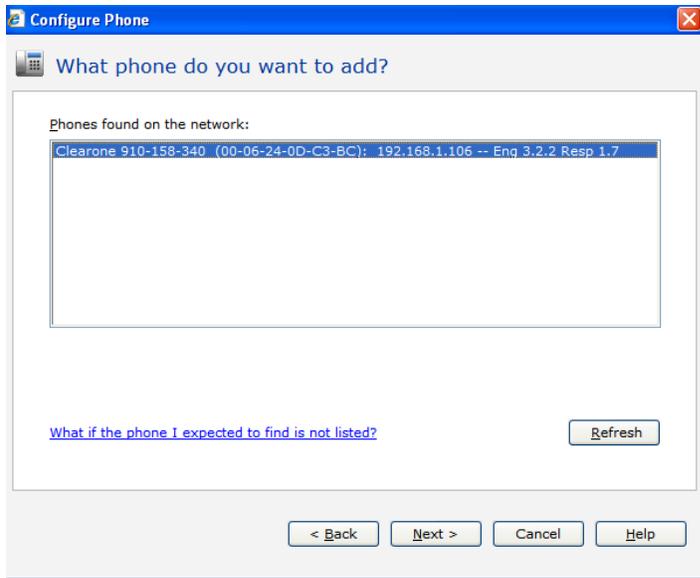
USING MICROSOFT® RESPONSE POINT™

ADDING A NEW PHONE
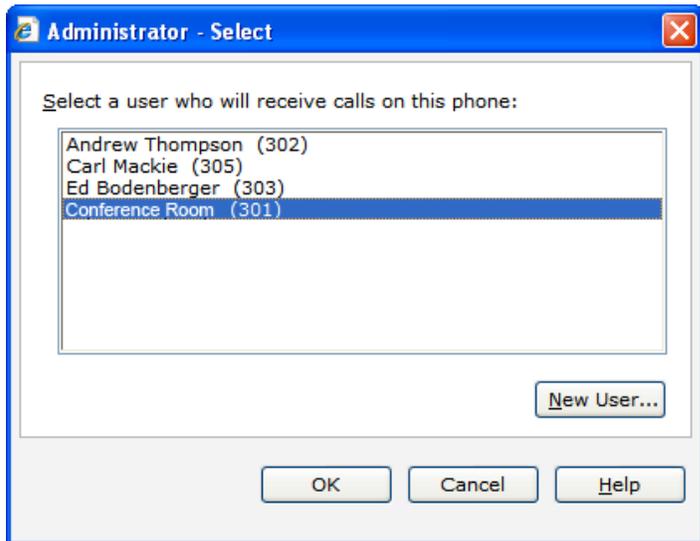**To add the MAX IP Response Point in Response Point Administrator**

1. Launch Response Point Administrator.
   - Connect to the server.

2. Click **Add Phone**
   A. Ensure the MAX IP Response Point is powered and connected to the network.

   B. The MAX IP Response Point will appear in the device list.

C. Highlight the device, click **Next.**

D. Select **Assign User** to Assign or Create a user and click **Next.**

E. From the list, choose the user you wish to assign to the phone, highlight and click **OK.**

- To Create a New User: select **New User** and follow the New User wizard.

F. Assign your user to "Recieve calls on this phone". Click **Next.**
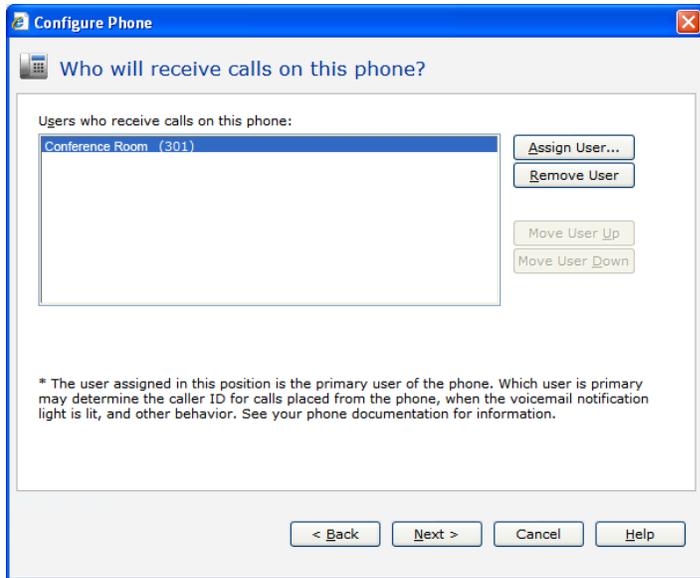
G. Name the phone, click **Next.**

H. Click **Finish** to complete the process.

The MAX IP Response Point is now ready for use with your Response Point system.

APPENDIX : A - COMPLIANCE

EUROPEAN COMPLIANCE

Conformity of the equipment with the guidelines below is attested by the CE mark.

CE   EC Declaration of Conformity

Manufacturer's Name: ClearOne Communications

Manufacturer's Address:
Edgewater Corporate Park South Tower
5225 Wiley Post Way, Suite 500
Salt Lake City, Utah 84116 U.S.A.

EU Representative Name: ClearOne Communications Ltd.

EU Representative Address:
Atlantic House
Imperial Way
Reading Berkshire
RG2 0TD
United Kingdom

Model: MAX IP Response Point & MAXAttach IP Response Point

Product Standard(s) to which Conformity of the Council Directive(s) is declared:

EMC - 2004/108/EC "Electromagnetic Compatibility (EMC) Directive":

EN 55022: 2006 (Emissions)
Information technology equipment - Radio disturbance charateritics - Limits and methods of measurement.

EN 61000-3-2: 2004
Part 3: Limits - Section 2: Limits for harmonic current emissions.

EN 61000-3-3: 2002
Section 3: Limitation of voltage fluctuations and flicker in low voltage supply systems for equipment with rated current up to and including 16 A.

EN 55024: 1998 (Immunity) + A1+A2
Information technology equipment - Immunity characteristics -Limits and methods of measurements.

EN 61000-4-2: 2001
Electrostatic Discharge Immunity

EN 61000-4-3: 2002
Radiated RF Immunity

EN 61000-4-4: 2004
Electrical Fast Transients Immunity

EN 61000-4-5: 2005
Lightning Surge Immunity

EN 61000-4-6: 2004
Conducted RF Immunity

EN 61000-4-8: 1993
Power Frequency Magnetic Field Immunity

EN 61000-4-11: 2004
Voltage Dips and Voltage Interruptions

Safety - 73/23/EEC "Low Voltage Directive (LVD)":

IEC 60950-1: 2001   Safety of Information Technology Equipment, Including Electrical
                                           Business Equipment.

RoHS - 2002/95/EC Restrication of the Use of certain Hazardous Substances in Electrical and Electronic Equipment (EEE) & WEEE - 2002/96/EC Waste of Electrical and Electronic Equipment (EEE).

We herein certify that the products listed above are in compliance with the EU directive 2002/95/EC and EU directive 2002/96/EC.

We, the undersigned, hereby declare that the equipment specified above conforms to the above directives and standards. Date of Issue: ?

Legal Representative in Europe

/s/ Greg A. LeClaire
_____

Signature

Greg A. LeClaire
CFO